



## University of Lincoln Fashion and Design Society Constitution

- 1) The name of the Society shall be **University of Lincoln Fashion and Design Society** herein after referred to as the Society.
- 2) **Aims and Objectives**  
The key aim of the Society shall be - **to promote and maintain interest in Fashion and other areas of Art and Design at the University of Lincoln, and to give students the chance to further involvement in this area.**
- 3) **The Committee**
  - 3.1) The committee shall be responsible for the running of the Society and will convene at least monthly on a day outlined at the first committee meeting of an academic year.
  - 3.2) The members of the committee shall be as follows:
    - President
    - Vice President
    - Treasurer
    - Social Events Manager
    - Academic Events Manager
    - PR Manager
    - Graphics Designer 1
    - Graphics Designer 2
- 4) **Duties of Committee Members**
  - 4.1) The duties of the Society President shall be:
    - Over see the day to day running and be the main point of contact for the Society.
    - Work with the Activities Department to further the Society's aims.
    - Chair Society meetings democratically, ensuring they are conducted properly.

- Up hold the constitution, policies and regulations of the SU Activities Department.

4.2) The duties of the Society Vice President shall be:

- Deputize for the President and record meetings and communicate this with the SU Activities Department and the membership.
- Up hold the constitution, policies and regulations of the SU Activities Department.

4.3) The duties of the Society Treasurer shall be:

- Monitor and record the accounts of the Society, verify accounts made available by the SU Activities Department and be responsible for ensuring that the Society adhere to the Students' Union financial regulations at all times.

4.4) The duties of the Society Social Events Manager shall be:

- To organize social events for the society.
- Speak to local clubs/bars to get discounts for members

4.5) The duties of the Society Academic Events Manager shall be:

- To organize Academic workshops and talks for the society
- Speak to external companies to get people from industry in for talks/workshops.

4.6) The duties of the Society Graphics Designers shall be:

- Create graphics, posters, leaflets and other images for the society.
- To make sure they follow the SU policies regarding Logos and other graphics that are representing the society and university.

4.7) The duties of the Society PR Manager shall be:

- Share society events/workshops on Facebook and spread the word about the society.

## **5) Meetings**

5.1) At least one "all members meeting" a year should take place to engage members for feedback and committee scrutiny, ratify the Society Constitution and Development Plan.

5.2) It is recommend the Society have regular committee meetings.

- 5.2.1) The Society will have a committee meeting every Monday at 6pm during term time.
- 5.2.2) The quorum of the meetings will be 50% of the full membership plus 1.
- 5.3) Only student, paid members of the Society are permitted to vote at meetings and only those members present are permitted to vote.

**6) Additional Information**

- 6.1) N/A

**7) The Constitution**

- 7.1) New Committees must formally submit the constitution and pass them on to the Activities Office before the 1<sup>st</sup> of July for approved by the Activities Executive and their relevant Committees.
- 7.2) By submitting a constitution all members are required to uphold its aims and objectives.

**8) Dissolution**

Should the Society reach a point where it is no longer able to carry out its mission and as such fold, or not re-affiliate with in one year, all assets and money will revert back to the University of Lincoln Students' Union.