



University of Lincoln Tennis Club Constitution

- 1) The name of the Sports Club shall be The University of Lincoln Tennis Club, herein after referred to as the Sports Club.

- 2) **Aims and Objectives**

The key aim of the Sports Club shall be to provide Lincoln University students with an excellent club to be part of, to improve their tennis skills, socialize, play competitively and most of all enjoy the sport.

- 3) **The Committee**
 - 3.1) The committee shall be responsible for the running of the Sports Club and will convene at least monthly on a day outlined at the first committee meeting of an academic year.

 - 3.2) The members of the committee shall be as follows:
 - President
 - Vice President
 - Treasurer
 - Men's Captain
 - Women's Captain
 - Social Secretary

- 4) **Duties of Committee Members**
 - 4.1) The duties of the Sports Club President shall be:
 - Over see the day to day running and be the main point of contact for the Club.

 - Work with the Sports and Societies Department to further the Club's aims.

 - Chair the Club meetings democratically, ensuring they are conducted properly.

 - Up hold the constitution, policies and regulations of the Sports and Societies Department.

- Organise the social training times
- Be responsible for regular communication updates and email responses
- Organise the team trials day with men's captain

4.2) The duties of the Sports Club Vice President shall be:

- Deputise for the President and record meetings and communicate this with the Sports and Societies Department and the membership.
- Uphold the constitution, policies and regulations of the Sports and Societies Department.
- Provide the necessary information through social networking sites to members of the sports club. This will include membership fees, training times, cancellations and social events
- Organise social events, fundraisers etc.

4.3) The duties of the Sports Club Treasurer shall to:

- Monitor and record the accounts of the University of Lincoln Tennis Club.
- Verify accounts made available by the Sports and Society Department.
- Responsible for ensuring that the University of Lincoln Tennis Club adheres to the Students' Union financial regulations at all times.

4.4) The duties of the University of Lincoln Tennis Club Men's Captain shall be:

- Attend relevant BUCS training sessions
- Organise team training times
- Ensure all requirements are in place for matches by providing new tennis balls, filling in team sheets, relaying results to the relevant people and selecting the match team.
- Select the eight-man men's first team.

4.5) The duties of the University of Lincoln Tennis Club Women's Captain shall be:

- Attend relevant BUCS training sessions
- Organise team training times
- Ensure all requirements are in place for matches by providing new tennis balls, filling in team sheets, relaying results to the relevant people and selecting the match team.

- Select the eight-man women's first team.

4.6) The duties of the University of Lincoln Tennis Club Social Secretary shall be:

- To organize social and fundraising events for the society.
- Organise tennis competitions and tournaments within the society.

5) Meetings

5.1) At least one full members meeting a year will take place in order to discuss relevant matters including the new committee and/or any new constitution points you have changed.

5.2) It is recommend the University of Lincoln Tennis Club have regular committee meetings.

5.2.1) The University of Lincoln Tennis Club may have committee meetings during team training times.

5.2.2) The quorum of the meetings will be 50% of the full membership plus 1.

5.3) Only student, paid members of the University of Lincoln Tennis Club are permitted to vote at meetings and only those members present are permitted to vote.

6) Additional Information

6.1) The minimum joining fee will be £50 in order to cover membership of the Eastgate Tennis Club. It is strongly recommended that a higher joining fee is set in order to have funds available for the University of Lincoln Tennis club to use at their discretion.

7) The Constitution

7.1) New Committees must formally submit the constitution and pass them on to the Sports and Societies Office before 20 days after election to be approved by the Sports and Societies Executive and their relevant Council.

7.2) By submitting a constitution all members are required to uphold its aims and objectives.

8) Dissolution

Should the University of Lincoln Tennis Club reach a point where it is no longer able to carry out its mission and as such fold, or not re-affiliate with in one year, all assets and money will revert back to the University of Lincoln Students' Union Sports and Societies Office.