



## University of Lincoln Swimming Constitution

- 1) The name of the Sports Club shall be University of Lincoln Swimming society, herein after referred to as the Sports Club.
  
- 2) **Aims and Objectives**  
The key aim of the Sports Club shall be to maintain an interest throughout the year and have a large team entering BUCS in a range of events.
  
- 3) **The Committee**
  - 3.1) The committee shall be responsible for the running of the Sports Club and will convene at least monthly on a day outlined at the first committee meeting of an academic year.
  
  - 3.2) The members of the committee shall be as follows:
    - President
    - Vice President
    - Treasurer
    - Social and Events Secretary
    - Social Team Captain
    - Media Secretary
  
- 4) **Duties of Committee Members**
  - 4.1) The duties of the Sports Club *President* shall be:
    - Over see the day to day running and be the main point of contact for the Sports Club.
  
    - Work with the Activities Department to further the Sports Club's aims.
  
    - Chair Sports Club meetings democratically, ensuring they are conducted properly.
  
    - Up hold the constitution, policies and regulations of the SU Activities Department.

4.2) The duties of the Sports Club *Vice President* shall be:

- Deputise for the President and record meetings and communicate this with the SU Activities Department and the membership.
- Uphold the constitution, policies and regulations of the SU Activities Department.
- Will Captain the competitive team.

4.3) The duties of the Sports Club *Treasurer* shall be:

- Monitor and record the accounts of the Sports Club, verify accounts made available by the SU Activities Department and be responsible for ensuring that the Sports Club adhere to the Students' Union financial regulations at all times.
- Apply for development fund applications (if appropriate)

4.4) The duties of the Sports Club *Social and Events Secretary* shall be:

- Organise activities for the team to take part in for team bonding and to make a relationship between both the social and competitive team.

4.5) The duties of the Sports Club *Social Team Captain* shall be:

- Directly responsible for organising social training sessions and the direct representative for the social members.
- Engage and encourage development within the social team, catering to all social swimmers needs. This includes stroke development, fitness development and overall enjoyment through pool specific activities.

4.5) The duties of the Sports Club *Media Secretary* shall be:

- Maintaining and drive the clubs media presence. This includes continue and regular use of the club's Twitter, Instagram and Facebook accounts.
- Maintain and post regularly on the club's website [www.lincolnswim.co.uk](http://www.lincolnswim.co.uk). This includes swimming related articles from other swimming sources (FINA, Arena, Speedo, Training Peaks etc.) as well as writing, posting and sharing club related articles associated to the club's activities (Varsity, Club Champs, Meals, Socials etc.)

## 5) Meetings

5.1) At least one "all members meeting" a year should take place to engage members for feedback and committee scrutiny, and ratify the Sports Club Constitution and Development Plan.

5.2) It is recommend the Sports Club have regular committee meetings

5.2.1) The Sports Club will have 9 meetings a year.

5.2.2) The quorum of the meetings will be 50% of the full membership plus 1.

5.3) Only student, paid members of the Sports Club are permitted to vote at meetings and only those members present are permitted to vote.

**6) Additional Information**

6.1) None

**7) The Constitution**

7.1) New Committees must formally submit the constitution and pass them on to the Activities Office before the 1<sup>st</sup> of July for approved by the Activities Executive and their relevant Committees.

7.2) By submitting a constitution all members are required to uphold its aims and objectives.

**8) Dissolution**

Should the Sports Club reach a point where it is no longer able to carry out its mission and as such fold, or not re-affiliate with in one year, all assets and money will revert back to the University of Lincoln Students' Union.