



## University of Lincoln Mountaineering Society

# Constitution

- 1) The name of the Sports Club shall be **University of Lincoln Mountaineering Society** herein after referred to as “ULMS”.
- 2) **Objectives**
  - 2.1) The Objectives of ULMS are as follows:
    - To promote mountaineering and other related activities; hill-walking and climbing for example.
    - To provide an opportunity for members of ULMS to meet and participate in mountaineering or related activities together.
    - To promote awareness of the need to maintain access, conservation and protection of the mountain environment.
- 3) **Membership**
  - 3.1) Membership of ULMS is only open to:
    - Students, alumni, staff and associate members of The University of Lincoln.
    - Adults over the age of 18 years.
  - 3.2) Upon ULMS being affiliated to the **British Mountaineering Council**, herein referred to as “BMC”.
    - Members of ULMS acknowledge and agree that they will become members of the BMC and that ULMS shall pay the appropriate subscription on behalf of each member included in the return filed by ULMS with the BMC, and, in the event of the BMC being in a process of dissolution, shall pay the sum of not more than £1 on behalf of each member included in a return filed by ULMS with the BMC at any time within the preceding period of one year pursuant to the guarantee comprised in clause 6 of the Memorandum of Association of the BMC.

- Members of ULMS further acknowledge and agree that they will each be bound by the Memorandum & Articles of Association of the BMC.
- 3.3) Members will pay membership and insurance fees, as determined by the Committee and the University of Lincoln Students Union (herein referred to as ULSU). Individuals who have not paid these fees are not entitled to the benefits afforded to the members of ULMS.
- 3.4) The Committee may permit an individual, who has not previously joined ULMS, to attend and participate in ULMS activities and meetings on a trial basis before payment for their membership is due subject to that individual:
- Must have read, acknowledged and agreed to the Constitution as if they were a member of ULMS.
  - Must have read, acknowledged and agreed to the ULSU Code of Conduct.
  - Must provide their own insurance for all activities or waiver any responsibility accepted by ULMS or ULSU. Insurance can be purchased from ULSU to cover any sport or as an upgrade from society to sport insurance.
- 3.5) An individual is only deemed to be a member of ULMS subject to their eligibility set out in clause 3.1), acceptance of their membership and insurance fee payment, and acceptance of their acknowledgement and agreement to the ULMS Constitution and ULSU Code of Conduct.
- 3.6) Membership of ULMS is only available on an Annual or Termly basis following the academic calendar of The University of Lincoln. Termly members are not automatically affiliated to the BMC but can request this from the Committee.
- 3.7) All members will be subject to the regulations of the Constitution and by joining ULMS agree to accept these regulations and codes of practice herein.
- 3.8) All members of ULMS accept that participating in mountaineering or related activities can be dangerous with risk of serious injury and death to any participant. Members agree that they are responsible for their own actions and that ULMS accepts no responsibility or liability for any damage to their personal health, welfare or assets.
- 3.9) All members of ULMS agree to strictly abide by and immediately carry out with due diligence all instructions of any Committee member or the senior person (this

could include a guide, instructor, external person) present when participating in mountaineering or related activities.

3.10) ULMS respects the rights, dignity and worth of every person and will treat all members equally within the context of ULMS activities, regardless of age, gender, race, ethnicity, religious belief, sexuality or social/economic status.

3.11) ULMS is committed to all members having the right to enjoy mountaineering and related activities free from any form of assault, bullying, intimidation, harassment, abuse, discrimination, or threat thereof. All members have a responsibility to oppose and immediately inform the Committee and or ULSU of any such behaviour.

3.12) ULMS will not tolerate any behaviour by its participants deemed by the Committee to be damaging to individuals, the environment, ULMS, ULSU or The University of Lincoln. As an example, this behaviour includes:

- Any form of assault, bullying, intimidation, harassment, abuse, discrimination, or threat thereof.
- Any dangerous behaviour that may put the individual or others at risk.
- Failure to abide to clause 3.9).
- Any unlawful action.
- Any action that may damage the reputation of ULMS or associated organisations.

In the event of such behaviour the Committee will follow the ULSU Complaints & Disciplinary procedure. Following the outcome, the individual may have their membership of ULMS terminated.

3.13) The Committee have a responsibility to protect the interests and welfare of ULMS and its members. The Committee is compelled to act should those interests be put at risk of damage.

#### 4) **The Committee of ULMS**

4.1) The Committee shall be responsible for the normal operation and management of ULMS and will always act in the best interests of ULMS and its members.

4.2) The **Core Committee** positions must be democratically elected according to the procedures of ULSU. These positions must remain filled for ULMS to continue

operating. Should one of these positions become vacant as detailed in clause 4.14), the position will be filled as soon as possible by democratic election as above. The Core Committee positions shall be as follows:

- **President**, whose responsibilities include:
  - Oversee normal running of ULMS and be the main point of contact.
  - Work with ULSU to further the Objectives of ULMS.
  - Chair ULMS General Meetings and committee meetings and ensure they are democratic and conducted properly.
- **Vice President**, whose responsibilities include:
  - Deputise for the President where required.
- **Treasurer**, whose responsibilities include:
  - Monitor and record the accounts of ULMS.
  - Verify accounts made available by ULSU.
  - Take responsibility for ensuring that ULMS always adheres to the Students' Union financial regulations.

4.3) **Co-Opted Committee Members.** Where possible all Co-Opted Committee positions will be democratically elected according to the procedures of ULSU. However, if deemed necessary by the Committee, the Committee may at any time, by majority vote, appoint co-opted members to be on the Committee to fill any vacant position (excluding the Core Committee positions) or aid the Committee in any capacity. The Co-opted positions may include but are not limited to:

- **Mountaineering Officer**, whose responsibilities include:
  - Take charge of the organisation of mountaineering expeditions and ensure that these expeditions run smoothly by working with the rest of the Committee.
  - Ensure that the mountaineering expeditions organised by the club are varied and meet the Objectives of ULMS.
  - Work with the Publicity Officer to promote these expeditions to the members of ULMS.
- **Social Secretary**, whose responsibilities include:
  - Organise regular social events for the club.

- Work with the Publicity Officer to promote these events to the club members.
  - **Publicity Officer**, whose responsibilities include:
    - Communicate with the club members to promote all club events.
    - Create marketing material to promote ULMS to prospective members.
    - Manage the social media platforms operated by ULMS.
- 4.4) To be eligible for any position on the Committee the individual must be an Annual member of ULMS and be enrolled as student at The University of Lincoln.
  - 4.5) The Committee will convene at least monthly to discuss matters concerning the operation and management of ULMS.
  - 4.6) The Committee are quorate when there is a majority of Committee members (including at least one of the Core Committee).
  - 4.7) The Committee will discuss all matters pertinent to the smooth running of ULMS. Any member of ULMS may request of any Committee member matters to be discussed by the Committee at their next meeting. This includes complaints of any nature including those regarding behaviour of other members. If preferred members may submit complaints to ULSU, which will then be brought to the attention of the Committee.
  - 4.8) In the case of complaints, the Committee shall convene no later than 14 days after the complaint is received. The outcome shall be communicated in writing to the member making the complaint within 1 week of the Committee meeting.
  - 4.9) In the case of confidential matters, these may be discussed by the Committee as appropriate, and may not be recorded on any formal proceedings such as agendas or minutes. The Committee will act with sensitivity and confidentiality when dealing with such matters.
  - 4.10) Every matter shall be determined by a majority of votes of the Committee but in the case of equal votes the President shall make the decision. Abstentions are not to be counted as votes in case of determining a majority.
  - 4.11) The Committee will keep true and accurate records of their meetings and communicate these to the members of ULMS and ULSU.

- 4.12) No member of the Committee shall acquire any interest in assets belonging to ULMS nor receive remuneration or be interested other than as a member of the Committee in any contract entered into by the Committee.
- 4.13) The decision of the Committee on the interpretation of this constitution and of club rules shall be final and the Committee is empowered to deal with any matters not covered.
- 4.14) A member of the Committee shall cease to hold office according to the following:
- They notify the Committee and or ULSU a wish to resign. Core Committee should remain in office until handover to the newly elected member.
  - They are deemed by the Committee or ULSU to be incapable of managing and administering their own affairs or the affairs of ULMS.
  - They are absent without good reason from the majority of the committee meetings or ULMS meetings held over a 6 month period. They will be contacted by the Committee and or ULSU to resolve the situation.
  - They have their membership terminated or refused according to clause 3.12).
- 4.15) All Committee members will retire on 30<sup>th</sup> June but will be eligible for re-election subject to clause 4.4).

## 5) **General Meetings**

- 5.1) General Meetings are for all members of ULMS and at least 28 days notice will be given for all General Meetings.
- 5.2) All matters discussed at General Meetings will be determined by majority vote of the student members of ULMS present.
- 5.3) ULMS is quorate should 25% of the membership be present at any General Meeting.
- 5.4) The Committee may call a General Meeting at any time subject to clause 5.1) above. Any 10 members of ULMS may call a General Meeting subject to a formal written request to the Committee stating the business to be discussed.
- 5.5) All General Meetings shall be chaired by the President and formal minutes must be taken and communicated to all members of ULMS and ULSU within one month of the meeting. Any changes or adjustments to the minutes must be received in writing to the Committee within one month of the minutes being communicated.

Adjustments to the minutes will be made within the next month, publishing the final approved minutes within a total of three months after the General Meeting date.

5.6) The Annual General Meeting (AGM) shall be held near the start of each calendar year and will:

- Review the minutes of the previous AGM including matters and actions.
- Receive reports from the Core Committee.
- Consider any proposed changes to the Constitution.
- Deal with other relevant business.
- Engage members for feedback.

## 6) **Dissolution**

6.1) Should the Committee decide that it is necessary or advisable for the dissolution of ULMS it shall call a General Meeting stating the reasons for dissolution.

6.2) ULMS may also be subject to dissolution at the discretion of ULSU should ULMS not achieve sufficient membership numbers.

6.3) Dissolution of ULMS may be carried out when it is no longer able to carry out the Objectives and as such fold, or not re-affiliate within one year.

6.4) The Committee shall have the power to donate any assets such as equipment held by ULMS to mountaineering related registered charities (Mountain Rescue for example) without any conflict of interest or gain by any member past or present of ULMS.

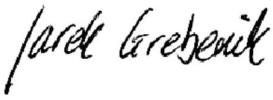


6.5) Money remaining after the satisfaction of any proper debts and liabilities shall be retained by ULSU and remain available up to the end of that financial year for ULMS or a similar newly forming society to readopt. After this time, they revert back to ULSU.

6.6) Any assets and money remaining shall revert to the University of Lincoln Students' Union.

## 7) **The Constitution**

7.1) New Committees must formally submit the Constitution and pass them on to ULSU before the handover deadline for approval by the Activities Executive and their relevant Committees.

- 7.2) All members are required to uphold the clauses set out in the ULMS Constitution.
- 7.3) Alterations to the Constitution must be formally accepted by the Committee, ULSU and the BMC.
- 7.4) The ULMS Constitution was last updated on 11/05/2018 by the Committee.
- 7.5) The ULMS Constitution is adopted by the Committee on behalf of the members of ULMS. The Core Committee in signing this document agree its adoption for ULMS.

Position	President	Vice President	Treasurer
Name	JAREK GREBENIK	CAIT MCCAULEY	GEORGE MACKENZIE
Signature			
Date	13/08/2018	13/08/2018	13/08/2018