



Sports Club Constitution - ULWFC

- 1) The name of the Sports Club shall be University of Lincoln Women's Football, herein after referred to as the Sports Club.

- 2) **Aims and Objectives**
The key aim of the Sports Club shall be to promote and maintain interest in women's football at the University of Lincoln and give students the chance to further their involvement in the sport.

- 3) **The Committee**
 - 3.1) The committee shall be responsible for the running of the Sports Club and will convene at least monthly on a day outlined at the first committee meeting of an academic year.

 - 3.2) The members of the committee shall be as follows:
 - President
 - Vice President
 - Treasurer
 - Social Secretary x2
 - Web and Media

- 4) **Duties of Committee Members**
 - 4.1) The duties of the Sports Club President shall be:
 - Over see the day to day running and be the main point of contact for the Sports Club.

 - Work with the Activities Department to further the Sports Club's aims.

 - Chair Sports Club meetings democratically, ensuring they are conducted properly.

 - Up hold the constitution, policies and regulations of the SU Activities Department.

 - 4.2) The duties of the Sports Club Vice President shall be:

- Deputize for the President and record meetings and communicate this with the SU Activities Department and the membership.
- Uphold the constitution, policies and regulations of the SU Activities Department.

4.3) The duties of the Sports Club Treasurer shall to:

- Monitor and record the accounts of the Sports Club, verify accounts made available by the SU Activities Department and be responsible for ensuring that the Sports Club adhere to the Students' Union financial regulations at all times.

4.4) The duties of the Sports Club Social Secretaries shall be to:

- To work together and communicate well with the rest of the team in order to bring them closer together socially
- Plan social events such as the Christmas meal, end of year meal, presentation and various fundraisers.
- Organise after match food.

4.5) Web and Media:

- Running the social media side of the club, keeping all the members up to date with events and messages, match reports and photos.
- Promote the team online and encourage new members to join.

5) Meetings

5.1) At least one "all members meeting" a year should take place to engage members for feedback and committee scrutiny, and ratify the Sports Club Constitution and Development Plan.

5.2) It is recommend the Sports Club have regular committee meetings

5.2.1) The Sports Club will have 6 meetings a year.

5.2.2) The quorum of the meetings will be 50% of the full membership plus 1.

5.3) Only student, paid members of the Sports Club are permitted to vote at meetings and only those members present are permitted to vote.

6) Additional Information

7) The Constitution

7.1) New Committees must formally submit the constitution and pass them on to the Activities Office before the 1st of July for approved by the Activities Executive and their relevant Committees.

7.2) By submitting a constitution all members are required to uphold its aims and objectives.

8) Dissolution

Should the Sports Club reach a point where it is no longer able to carry out its mission and as such fold, or not re-affiliate with in one year, all assets and money will revert back to the University of Lincoln Students' Union.