



University of Lincoln Archery Society Constitution

1) The name of the Sports Club shall be **The University of Lincoln Archery Society** herein after referred to as the Society.

2) **Aims and Objectives**

The key aim of the Society shall be **To promote and train an interest in Archery, to introduce those new to the sport and increase the skills of those already experienced. We also aim to promote a strong social society within the club, fostering a fun and casual environment.**

3) **The Committee**

3.1) The committee shall be responsible for the running of the Society and will convene at least monthly on a day outlined at the first committee meeting of an academic year.

3.2) The members of the committee shall be as follows:

- President
- Vice President
- Treasurer
- Equipment Manager
- Coach
- Secretary

4) **Duties of Committee Members**

4.1) The duties of the Society President shall be:

- Over see the day to day running and be the main point of contact for the Sports Club.
- Work with the Activities Department to further the Society aims.
- Chair Sports Club meetings democratically, ensuring they are conducted properly.

- Up hold the constitution, policies and regulations of the SU Activities Department.

4.2) The duties of the Society Vice President shall be:

- Deputize for the President and record meetings and communicate this with the SU Activities Department and the membership.
- Up hold the constitution, policies and regulations of the SU Activities Department.

4.3) The duties of the Society Treasurer shall:

- Monitor and record the accounts of the Society, verify accounts made available by the SU Activities Department and be responsible for ensuring that the Society adhere to the Students' Union financial regulations at all times.

4.4) The duties of the Society Equipment Manager shall be:

- Trough communication with both treasurers, acquire and maintain a high standard of equipment for use in activities.
- Arrange storage and transport

4.5) The duties of the Society Social Secretary shall be:

- Use social media and other media to advertise and promote the society.
- Organise social meetings for the society

4.6) The duties of the Secretary shall be:

- The secretary will handle Archery GB affiliation, paperwork, and liaise primarily with the East Midlands Archery Society and Lincolnshire County Archery Society.
- Their role will be largely communicative and will be the first point of contact on the club email account

5) Meetings

5.1) At least one "all members meeting" a year should take place to engage members for feedback and committee scrutiny, and ratify the Society Constitution and Development Plan.

5.2) It is recommend the Society have regular committee meetings.

5.2.1) The Society will have 6 meetings a year.

5.2.2) The quorum of the meetings will be 50% of the full membership plus 1.

- 5.3) Only student, paid members of the Society are permitted to vote at meetings and only those members present are permitted to vote.

6) Additional Information

7) The Constitution

- 7.1) New Committees must formally submit the constitution and pass them on to the Activities Office before the 1st of July for approved by the Activities Executive and their relevant Committees.

- 7.2) By submitting a constitution all members are required to uphold its aims and objectives.

8) Dissolution

Should the Society reach a point where it is no longer able to carry out its mission and as such fold, or not re-affiliate with in one year, all assets and money will revert back to the University of Lincoln Students' Union.