



University of Lincoln Dance Club Constitution

1) The name of the Sports Club shall be **University of Lincoln Dance Club** herein after referred to as the Sports Club.

2) **Aims and Objectives**

The key aim of the Sports Club shall be **to provide University of Lincoln students with the opportunity to partake in dance both recreationally and competitively, learning and improvement through competitions and shows.**

3) **The Committee**

3.1) The committee shall be responsible for the running of the Sports Club and will convene at least monthly on a day outlined at the first committee meeting of an academic year.

3.2) The members of the committee shall be as follows:

- President
- Vice President
- Treasurer
- Competition Secretary**
- Social Secretary (x2)**
- Media and Communications Officer**
- Fundraising Representative**

4) **Duties of Committee Members**

1) The duties of the Sports Club President shall be:

- Over see the day to day running and be the main point of contact for the Sports Club.
- Work with the Activities Department to further the Sports Club's aims.
- Chair Sports Club meetings democratically, ensuring they are conducted properly.

- Uphold the constitution, policies and regulations of the SU Activities Department.

4.2) The duties of the Sports Club Vice President shall be:

- Deputize for the President and record meetings and communicate this with the SU Activities Department and the membership.
- Uphold the constitution, policies and regulations of the SU Activities Department.

4.3) The duties of the Sports Club Treasurer shall to:

- Monitor and record the accounts of the Sports Club, verify accounts made available by the SU Activities Department and be responsible for ensuring that the Sports Club adhere to the Students' Union financial regulations at all times.

4.4) **The duties of the Competition Secretaries shall be to:**

- Liaising with other University Sports Clubs to organize and oversee any competitions that the Sports Club attends or hosts**

4.5) **The duties of the Social Secretaries shall be to:**

- To provide social bonding amongst Sports Club members by liaising with local organisations to organize and oversee social trips and events for the Sports Club.**

4.6) **The duties of the Communications Officer shall be to:**

- To deal with queries from Sports Club Members and provide help, information and support, when needed.**

4.7) **The duties of the Media Manager shall be to:**

- To attract and inform new members and followers of the Sports Club using social media**
- To document Sports Club activities using media i.e. pictures, videos etc.**

4.8) **The duties of the Fundraising Representative shall be to:**

- Be responsible for organising and supervising all fundraising activities for the dance society, liaising with the treasurer to determine when fundraising activities are necessary.**

5) **Meetings**

5.1) At least one "all members meeting" a year should take place to engage members for feedback and committee scrutiny, and ratify the Sports Club Constitution and Development Plan.

5.2) It is recommend the Sports Club have regular committee meetings

5.2.1) The Sports Club will have **3** meetings a year.

5.2.2) The quorum of the meetings will be 50% of the full membership plus 1.

3) Only student, paid members of the Sports Club are permitted to vote at meetings and only those members present are permitted to vote.

6) Additional Information

6.1) The committee members will meet regularly to report on progress and information updates within their respective roles and the President will regularly check that dance classes are being held in a manner following the standards expected from the SU and the Sports Club.

7) The Constitution

7.1) New Committees must formally submit the constitution and pass them on to the Activities Office before the 1st of July for approved by the Activities Executive and their relevant Committees.

7.2) By submitting a constitution all members are required to uphold its aims and objectives.

8) Dissolution

Should the Sports Club reach a point where it is no longer able to carry out its mission and as such fold, or not re-affiliate with in one year, all assets and money will revert back to the University of Lincoln Students' Union.